



# BOOK YOUR NEXT MEETING AT HIRE HQ

Here are the **questions** we're asked most often.





# WHAT TYPES OF EVENTS IS HIRE HQ SUITABLE FOR?

Hire HQ is purpose-built for **business**, including meetings, workshops, training sessions, presentations, strategy days, interviews and small corporate events.





# HOW MANY PEOPLE CAN THE SPACE ACCOMMODATE?

Hire HQ is ideal for **small to medium groups**. Capacity depends on your preferred room layout, whether that's boardroom, classroom or workshop-style.





# WHAT AV EQUIPMENT IS AVAILABLE?

Hire HQ features a **75" Samsung 4K interactive display** with whiteboard functionality, plus a **Logitech MeetUp 2 4K video conferencing system** compatible with Zoom, Microsoft Teams and Google Meet.





# WHAT DAYS + TIMES IS HIRE HQ AVAILABLE?

Available **six days a week from 7am–10pm**, and **Sundays from 7am–8pm**. Need a booking outside these hours or further ahead? Just contact us!



# DO YOU OFFER CATERING OR FOOD FACILITIES?

**In-house catering** is available at an additional cost, or external catering can be arranged. Tea and coffee facilities and a full-size fridge are available. No food heating facilities, and BYO alcohol is not permitted.





# IS PARKING AVAILABLE NEARBY?

**Yes!** Free parking is available within walking distance, including the gravel carpark across from Marine Terrace and the Geraldton Regional Library carpark on Chapman Road.

